



## HM Government of Gibraltar

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### Supply Cleaner Job Specification

**Grade:** Supply Cleaner  
**Department:** Education  
**Responsible to:** School Attendant

**SUPERVISION RECEIVED:** Under general supervision – work is covered by techniques and procedures

#### **1. JOB PROFILE:**

**1.1** To carry out the cleaning operation within the allocation establishment ensuring a high standard of quality, keeping in line with cleaning specifications and service level agreements/safety standards.

#### **2. The main functions of the post are:**

**2.1** Clean baths/showers, wc pans, urinals, sinks, wash basins and drinking fountains.

**2.2** Empty and clean bins or similar containers and remove waste to designated areas.

**2.3** Clean windows internally and externally if at ground level and glass areas both internally and externally.

**2.4** Clean and dust all office/school equipment/materials in all rooms and apply wax or polish to items of furniture as required.

**2.5** Vacuum carpets

**2.6** Scrub, sweep, vacuum and mop floors in rooms, bathrooms, corridors and stairs, passageways and landings.

**2.7** Clean all toilets and hand basins.

**2.8** Clean kitchen surfaces, cupboards and equipment.

**2.9** Clean walls, doors and work surfaces.

**2.10** Wear the protective clothing provided by HM Government of Gibraltar.

**2.11** Remove any graffiti and chewing gum.

**2.12** Apply polish by hand applicator or machine to floors, corridors, passageways and landings.

**2.13** Carry out other duties appertaining to the grade as may be directed by Head of Department, Headteachers, Deputy Headteachers and School Attendants.

**3. Conditions:**

**3.1** School Holidays: Hours of working as required by the school and determined by the Director of Education.

**4. Other requirements:**

**4.1** Must be fluent in the English language.